

AbbSchool Co-curricular Activities Conditions of Enrolment

Enrolments

All girls seeking enrolment in TERM 1 must newly enrol as continuation from the previous year is not assumed. Except for Term 1, enrolment is automatically continued from term to term unless written advice to the contrary is received.

We encourage you to view enrolment in AbbSchool as an annual commitment, particularly for Dance or Trinity Drama activities due to the performance goals/outcomes for most classes. In order to develop girls' skills safely and sequentially in Dance, we strongly discourage movement between styles and classes on a term basis.

Discontinuations

An adjustment period in Term 1 ONLY will be in place until Friday Week 3 to allow for enrolment changes without penalty.

Withdrawal for Terms 2, 3 & 4 MUST be advised prior to commencement of term via email from a parent. There will be **NO REFUNDS OR CREDITS** for any withdrawals after the term commences so please consider your enrolments carefully. Only exceptions will be for medical reasons or a clash with another school activity. We strongly discourage swapping activities from term to term.

Absences

Private lesson absences – If your daughter is ill and unable to attend her private lesson, 24 hours' notice must be given by contacting the AbbSchool office at abbschool@abbotsleigh.nsw.edu.au or ringing 9473 7827 (Snr) or 9473 7615 (Jnr) or the individual teacher, otherwise you will be charged for the lesson.

Group lesson absences – We must receive notification of absences from all AbbSchool group classes. Email abbschool@abbotsleigh.nsw.edu.au or ring 9473 7827 (Snr) or 9473 7615 (Jnr).

Lessons and fees

- Fees for all Abbotsleigh students will be applied to the student's school account. ELC and non-Abbotsleigh students will pay on enrolment for Term 1 then by invoice on roll over into subsequent terms.
- AbbSchool fees are based on 32 lessons per year. Most group classes will receive more but this number makes allowance for outdoor education, exams, excursions or variations to the school timetable.
- All Term 1 lessons will begin in the week commencing **Monday Week 2** and in **Week 1 for all other terms**.
- Applications are processed strictly on a **'first come first served'** basis and it is therefore not possible to guarantee placement in any AbbSchool program. To avoid disappointment, it is recommended you enrol early.
- Private lessons in Communication Skills and Speech & Drama are taught on rotational basis throughout the school day. Senior School girls are not permitted to come out of PDHPE classes for their private lesson.
- Students in Years 7-9 may elect to have their private or shared private Tennis lesson in PE.
- There will NO AbbSchool activities during camp/challenge week; however, swimming and diving lessons will continue.
- All Junior School students attending AbbSchool activities must be collected from the activity venue within 10 minutes of its completion. After this time, students will be escorted to After School Care to ensure appropriate supervision and care is provided. Parents will be charged accordingly for the use of ASC.
- All Junior School students enrolled in 4.30pm or 5.30pm classes MUST go to After School Care prior to their class beginning unless picked up by a parent. Supervision will NOT be provided by AbbSchool staff.